

September 29, 2006

LARRY MERKLEY
VICE PROVOST, INFORMATION TECHNOLOGY
Chancellor's Office

Re: Delegation of Authority

Dear Vice Provost Merkley:

Effective immediately and in accordance with Business and Finance Bulletin IS-3, Electronic Information Security, I hereby designate the Vice Provost, Information Technology as the lead campus authority for ensuring compliance with systemwide notification procedures and the campus incident response process.

This designation delegates the authority and responsibility contained in the campus implementation plan cited in the April 29, 2003 letter from Senior Vice President Joseph P. Mullinix to Chancellors and does not supersede previous delegations on the subject. This authority may not be redelegated.

Any questions about Information Systems policies in general should be directed to ITS Service Manager for Community and Compliance.

Sincerely,



George R. Blumenthal
Acting Chancellor

Attachment

Cc: Senior Vice President, Business and Finance (UCOP)
Director, Coordination and Review (UCOP)
Associate Vice President and Chief Information Officer, Information Resources and Communications (UCOP)
Campus Provost/Executive Vice Chancellor
Vice Chancellor, Business and Administrative Services
Director, Internal Audit

UNIVERSITY OF CALIFORNIA

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SENIOR VICE PRESIDENT –
BUSINESS AND FINANCE

OFFICE OF THE PRESIDENT
1111 Franklin Street, 12th Floor
Oakland, California 94607-5200

April 29, 2003

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CHANCELLORS

Additions to Business and Finance Bulletin IS-3

Chancellor's Immediate Office

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Dear Colleagues:

I write to advise you of two changes to Business and Finance Bulletin IS-3 pertaining to the University Electronic Information Security Policy.

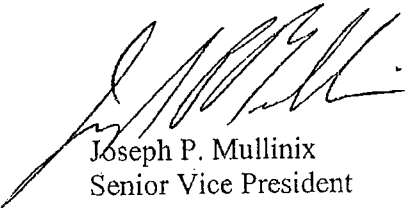
One of the changes to IS-3 is the addition of subsection IV.D, entitled "*Notification in Instances of Security Breaches Involving Personal Information Data.*" This addition provides for University compliance with amendments to the California Civil Code (as enacted by Senate Bill 1386 and Assembly Bill 700), which will become effective July 1, 2003. The amendments require that in the event of a breach to the security of unencrypted computerized personal information (as defined), state agencies, including UC, must notify California residents if their personal information is reasonably believed to have been acquired by an unauthorized individual. The new subsection in IS-3 establishes Universitywide notification procedures and requires each campus to develop an implementation plan for security breach notification; campuses also may choose to develop detailed notification procedures based upon the more general Universitywide procedures. The Office of General Counsel, the University Auditor's Office, the campus chief information officers, and the campus information technology policy and security officers had significant input in developing these procedures.

Note that the campus implementation plan must include designation of a lead campus authority for ensuring compliance with systemwide notification procedures and the campus incident response process. Please submit the plan by June 30, 2003, to Associate Vice President and Chief Information Officer Kristine Hafner, Information Resources and Communications. Any questions about development of the implementation plan should be directed to Associate Vice President Hafner.

The second change revises language about password requirements that appears in section VI.A, "*Access Controls.*" Instead of suggesting that passwords be "changed frequently," the policy now advises campuses to identify appropriate password management conventions. The revised language was reviewed by the University Auditor's Office, the campus controllers, and the campus chief information officers.

Bulletin IS-3, containing the revisions described above, may be found online at <http://www.ucop.edu/ucophome/policies/bfb/bfbis.html>. Information Systems series Business and Finance Bulletins are under the purview of the Associate Vice President for Information Resources and Communications. Any questions about Information Systems policies in general or the IS-3 revisions in particular should be directed to Associate Vice President Hafner.

Sincerely yours,



Joseph P. Mullinix
Senior Vice President

cc: President Atkinson
Members, President's Cabinet
Special Assistant Gardner
Vice Chancellors-Administration
JOG and CPG Members